

HOW TO HELP AVOID THE **TOP 5** LISTING VIOLATIONS

#1

Late Entry of Listing

Enter your listing into the MLS or submit a MLS exclusion form (Such as a C.A.R. SELM) within 2 business days of getting a new listing. (Rule 7.8)

#2

Inaccurate Information (Auto Sold)

Properly manage your listings in the Pending/Backup status and manually change your listing to Sold when escrow closes. (Rule 8.3)

#3

No Listing Photo

Add at least one photo of the exterior structure of the property within 5 calendar days of listing input (excludes Land and Lot). (Rule 11.5)

#4

Misuse of Public Remarks

Ensure that the Property Description field is only used to describe the property's physical and aesthetic characteristics. (Rule 12.5)

#5

Inaccurate Status

Ensure all listing status changes are made within 2 business days of the date that the status change occurred. (Rule 8.3 & 10.1)